

School Rules

Swiss School of Music · Zug

Version of 2 September 2026 · Translation. In the event of any discrepancy, the German version prevails.

1. The school

Swiss School of Music is a politically and religiously neutral association, run by its board and school management. It offers children and young people a musical and choreographic education regardless of place of residence or nationality.

Lessons take place at Aegeristrasse 20, 6300 Zug, at Obermühle 6, 6340 Baar, or at another location determined by the school management.

2. Subjects and lesson formats

The School currently teaches piano, guitar, violin, voice, music theory, music history and ballet. Individual lessons last 30, 45, 60 or 90 minutes. Group lessons are normally held from three participants; the school management may also run a group with two participants, in which case the fee applies per student. Music theory and music history are strongly recommended at all levels.

3. Programmes

The School offers two programmes so that each family can choose the format that suits the student's goals and level.

Studio Programme

Regular individual or group lessons on a flexible basis, without a compulsory annual examination. Taking part in the annual examination is voluntary. A transfer to the Academy Programme is possible.

Academy Programme

The School's main programme: structured by levels, with an annual examination, a written assessment, a level certificate, progression to the next level, concert practice and access to the Performance Classes.

4. Levels

Preparatory levels: Vorstufe 1 – Baby-Classic (ages 2–3); Vorstufe 2 – Introduction to Music and Dance (ages 4–5). A recommendation for the main programme may follow.

Music department: levels 1 to 6; progression follows a passed Crescendo level test.

Ballet department: age- and technique-based levels following the Vaganova method — preparatory (from age 3.5), elementary I and II, intermediate, advanced, and performance level (from age 14); progression follows an open final class before the examination panel.

5. Examination and assessment

For students of the Academy Programme the annual examination is the Crescendo level test (music department) or an open final class before the examination panel (ballet department). The results lead to a certificate and progression to the next level. Music students who pass the Crescendo level test may take part in the Crescendo competition, which is the selection stage for the Music Performance Class and for the tuition scholarships.

6. Performance Classes

Music Performance Class: advanced training for the most motivated music students; admission through the Crescendo level test, the Crescendo competition and a jury decision.

Dance Performance Class: advanced training for the most promising ballet students; selection through the open final class, the teachers' recommendation and the pedagogical council. Tuition scholarships are not available for the Dance Performance Class.

7. Scholarships and support

The School runs a support programme to keep high-quality training accessible.

Tuition scholarships: for outstanding students of the music department, awarded through the Crescendo competition. Amounts are set out in the price list.

Social support: for families in financial difficulty, on written application with proof of income. Amounts and conditions are set out in the price list.

8. School year and timetable

The school year begins after the summer holidays and is divided into semester 1 and semester 2. It follows the school holidays of the Canton of Zug; the semester dates are published for each school year at swissmusicschool.ch/kalender.

No lessons are held on public holidays of the Canton of Zug; on other days when state schools are closed, for example staff training, Knabenschiessen or Schulkapitel, lessons do take place.

Teachers set the timetable together with students, parents and the school management according to the rooms available. Changes are possible only in justified cases and with the agreement of the school management.

9. Concerts, competitions and projects

Concerts and ballet and music performances are part of the training, particularly in the Academy Programme. Details are governed by the regulations for concerts and projects (Annex B), which form part of the tuition contract and are signed separately.

10. Working with parents

Teachers report on progress regularly, as a rule quarterly, and give recommendations. Parents inform the teacher of anything that may affect learning. Lessons cannot always take place as scheduled, as teachers also take part in masterclasses, competitions and concerts.

11. Instruments and materials

Buying or renting an instrument is the responsibility of the student or the parents; teachers are glad to advise. Students obtain and bring the recommended sheet music and materials themselves.

12. Order, hygiene and safety

The School keeps its rooms tidy and clean. Students and teachers wear indoor shoes during lessons; a shoe cabinet is available, and parents attending lessons wear indoor shoes or overshoes. Eating is not permitted in the teaching rooms; food and drink only in the designated areas, and dishes are washed and put away after use. In case of infectious illness the general hygiene rules for schools apply.

13. Conduct

Students arrive on time and prepared. Progress in music and dance depends on regular practice between lessons as instructed by the teacher.

14. Amendments

The board may amend these school rules with effect from the start of a new semester. Amendments are communicated to students and parents.

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